

MINUTES:
Kingston Road Runners Association
Board Meeting
Monday February 12, 2024
Riverhead Brewing Company

Present at the meeting: Andrea Sealy (taking minutes), Paul Cehan, Al Cantlay, PJ Marshall, Christina Cantlay, Joe Duvall, Robby Breadner, Scott Farmer, Luis Paco, Heather Kitchen, John Sadler

1. Welcome and called to order at 7:09 pm by PJ Marshall, acting Chair

2. Additions to Agenda:

- Timing (6.7) Joe and Scott
- Course Certifications (7.6)
- Beat Beethoven quick update (7.7)
- Wolfe Island quick update (7.8)

3. Adoption of Agenda motioned by Christina, seconded by Robby

4. Approval of January Minutes

- Defer to next meeting (need to be sent out by Andrea)

6. Business arising from the minutes

6.1 Resolution Run: Scott Farmer

\$1858.08 donated to LionHearts. Two weeks of their egg program to 250+ families that rely on that for their weekly food source. Great success. Closed out, finished numbers with Paul. Story will be generated for cheque handover. Scott indicates the value of publicity of charitable donation. It reminds race participants where their registration fees go.

6.2 Twosome Run: John Sadler

\$780 KRRA, \$1700 to charity. A great race. Series winner jackets are distributed by Lana. Robby points out the race is outgrowing the ANAF space. Thoughts to considering removal of tables for more space, or outdoor awards weather permitting.

6.3 RD Manual update: Scott

Christina shared the accumulated documents with Robby and Scott. Need to be updated.

6.4 Bank Account Updates: Scott

No update just yet; need to confirm signatories.

6.5 Second Shed Key

Both keys are supposedly at Runners Choice. Robby to collect key for 2nd location to access (since Robby lives 3 minutes from the locker).

6.6 Lana's Duties

Work in progress. Lana hasn't yet fully completed our starting list (know she's super busy). There was an email asking to help with duties related to Howe Island. Need clarification about what duties need to

be delegated. Robby and John agreed to help with Trackie. BBQ? Refer to Lana's email. May 11, 2024. Need to reach out to Sportstat.

6.7 Timing

Two points to this:

- 1) Race Series for timing for this year (no permanent solution just yet). Short term requirements LRW, Tri-Island, Howe Island first.
- 2) While we figure out what to do for a permanent system. Joe has Sportstat set up, priced at 2023 rates, rest of the series from LRW to end of year, pricing is \$12.50. LRW will be \$3000. Met with Amherst island; going to have the same rates as last year, will struggle to manage with Sportstat.

Going forward, **Joe** suggests the KRRR revisits the idea of buying a timing system, but not necessarily Running Goat.

Scott, Al and Joe to review options and bring forward recommendations to committee. Get more information and options and bring to next meeting.

Advantages: cost.

Disadvantages: ownership and training for a designated group or person to run every race. Original number Running Goat cost was \$5000 but there were many additional purchases that would need to be made. Motion to form a committee to provide options/recommendations and costs for KRRR.

Motion by Scott, seconded by Joe.
Motion passes.

7. New Business

7.1 Medal Design

Redesign sent around by Robby. Use the old ones for the kids races. Can we change the lanyard? Robby to speak with Specialty Trophies.

Motion to accept Robby's new design. Motion by Scott, Seconded by Joe.
Motion passes.

7.2 Series Jackets

Series winners jackets have been distributed. Nice work. Remaining jackets can be collected at Runners' Choice. Winners yet to collect jackets will be contacted.

7.3 Course Certification

Where is the measuring device? What are the costs to measure and certify? Marketing tool for the club to be able to say "all courses are measured by...". As a club do we want to certify races or at least guarantee measurement? Athletics Ontario quoted Scott roughly \$380 5-10km race. Discussion unfolds whether it matters if courses are certified accurate. Joe to review costs and process, bring to next meeting.

8. Standing Reports:

Limestone Race Weekend: Joe

- Online registration for volunteers
- Applications submitted to City of Kingston – site plans and starts – to be finalized first week of March. Beer license approved – Mackinnon Brothers.
- First Aid coverage requested by St. John's Ambulance but no response. Usually provide \$100 honorarium.
- Police Permits to be submitted by week's end.
- Finishers medals done. Tshirt design being worked on by Robby.
- Insurance certificates this week and will send to Paul
- Race Kit pickup: Can this be at RC or outside RC? Christina suggesting or looking for alternate indoor space, on Friday. Saturday and Sunday pickup will be on-site

Start2Finish: Christina

Janet said \$5000 from 2021 sent to Boys and Girls Club needs to be paid. For 2024 \$5000 for Start to Finish and the rest to Boys and Girls Club??

Treasurer: Paul

Status of non-profit. Need to do an audit and give those numbers to CRRRA – we now have enough funds in the account requiring an audit. Speaking of non-profits, does KRRRA require any charity receipts – answer is no. PJ: \$5000 to the Tony Borne fund? \$2000 for the bench, and would like \$3000 for volunteer awards. Funds were to pay for the bench (10 years) and tree (20 years). From Paul's email:

Club Revenue 2023 Season	
Registration	5240
Resolution Run	625
Twosome	750
LRW	3475
Howe Isl Hustle	495
Limestone Mile	590
Fort Henry XC	470
Anniversary	545
	12190
Club Expenses 2023 Season	
Mail Box	200.01
Website	203.4
Website	363
Insurance	1952.04
Bank Expense	59.4
Bursary	1000
Series Jackets	2178.36
AGM gifts	836.2
Storage Locker	1200
AGM Food	1205.2
AGM Speaker	150
Series Cash Awards	1500

Series Jackets Embroidery	460
	11308

Membership: Christina

Currently at 245. Maybe consider membership fee increases for 2025.

Statistician: John

No update yet on Twosome.

Website: Robby

Updating the LRW.

Robby asks status of sourcing price quotes for new website built to Luis?

Any updates or edits, please send to Robby.

Need RD's to update their information – at least to confirm dates.

Sponsorship: Robby

Momentum Pilates' will be sending etransfer.

Adjournment: motioned at 8:06 pm by PJ, seconded by Robby. Motion passes.

Next meeting: Monday March 11, 2024 7:00pm at Riverhead